



# PRIVATE PARTY DETAILS

## 3 Chefs Catering

### Guest Counts

Final guest counts are due five days prior to the event. After that date, reasonable increases are accepted, but due to scheduling of food items, equipment and staffing, decreases are not accepted.

### Deposits

Private events require a non-refundable 50% deposit and a signed copy of our contract to guarantee service. Equipment, staffing and entertainment must be paid in full at time of deposit. Once a time and date is reserved, we will reserve a crew and equipment for your event. The deposit, in part, covers those costs.

### Cancellations

We understand that there are acts of God, family emergencies and other contributing factors that may lead to a cancellation after an event is contracted or confirmed. Events may be cancelled 5 days prior to food service. If the event is not rebooked with a contract within 7 business days, the deposit will be forfeited in addition to any contracted service items and a 25% service fee.

### Insurance

Certificates of insurance (COI) are provided upon request. Clients that request to be named additionally insured on our policies will incur a \$50 fee to cover that expense. Any additional insurance coverage requested by our clients will be completed at an additional expense to the client.

### Leftovers

All opened and cooked food will be left for your party provided sanitary conditions prevail. Leftover containers are not provided, but can be added to the proposal for an additional charge.